Instructions: Fishdump to Excel

Within the Fishdump section of the Assignment Tracking Application (ATA), select the download button, found at the bottom left-hand side of the page:

row(s) 1 - 300 of 2145 ¥	Next 🕥
Download	

Next, open a blank worksheet within Excel and navigate to the "Data" tab.



Within the "Data" tab, click the "From Text" option in order to import a text file.

X≣	8	- © -	Ŧ												
FIL	E I	HOME I	NSERT	PAGE LAYOUT	FORM	IULAS	DATA	REV	IEW	VIEW F	oxit PDF				
Fror	n Fron ss Wet	From Fi Text S Get Exter	om Other ources * nal Data	Existing Connections	Refresh All + Cor	Connec Properti Edit Lini	tions 2 es 2 ks	↓ Z A ↓ Sor	t Filt	er Keap Adv	ir oply anced	Text to Columns	Flash Fill	Remov Duplicat	e Di es Valida
A1		• :	XV	f_x											
	Α	В	С	D	E	F	G		Н	I	J		K	L	N
1 2 3		oort Text File	e Compute	r ► Windows	(C:) ► Use	ers ► Ale	x_D.ACCS	P → D	ownloads					▼ ⁴ 9	Search
4	Orga	anize 🔻	New folde	er											
6 7	×	Microsoft Ex	cel			▲ Na	me					Date mod	lified	Туре	e
8	*	Favorites				Xa Xa	fishdum fishdum	p (21).c p (20).c	5V 5V			7/14/2016 7/14/2016	8:23 AN 8:15 AN	A Mici A Mici	rosoft Exc rosoft Exc
10		Desktop					fishdum	p (19).c	sv			7/14/2016	8:15 AN	/ Micr	rosoft Exc
11		🕽 Download	s			×a,	APAIS_O	CR_ERR	ORS (2).c	SV		7/8/20161	1:41 PM	Mici	rosoft Exc

From here, navigate to and select the file location of the fishdump file which has been downloaded from the ATA.

Vindows (C.)	• USEIS	Ale_DACCSF > Downloads	•	T Search Downld	luus	_
ganize 🔻 New folder				E	= • 🔳	(
Microsoft Excel	-	Name	Date modified	Туре	Size	
		ishdump (21).csv	7/14/2016 8:23 AM	Microsoft Excel C	339 KB	3
Favorites		fishdump (20).csv	7/14/2016 8:15 AM	Microsoft Excel C	106 KB	3
Desktop		🔊 fishdump (19).csv	7/14/2016 8:15 AM	Microsoft Excel C	106 KB	3
👃 Downloads		🗟 APAIS_OCR_ERRORS (2).csv	7/8/2016 1:41 PM	Microsoft Excel C	16 KB	3
OneDrive	=	APAIS_OCR_ERRORS (1).csv	7/8/2016 12:19 PM	Microsoft Excel C	1 KB	3
Recent Places		APAIS_OCR_ERRORS.csv	7/8/2016 12:14 PM	Microsoft Excel C	10 KB	3
		DRESSURE (6).csv	6/23/2016 12:01 PM	Microsoft Excel C	698 KB	3
Libraries		🚯 apais_site_assigments (17).csv	6/23/2016 11:57 AM	Microsoft Excel C	15 KB	3
Documents		🚯 apais_site_assigments (16).csv	6/23/2016 11:52 AM	Microsoft Excel C	68 KB	3
Music		RESSURE (5).csv	6/23/2016 10:09 AM	Microsoft Excel C	664 KB	3
Pictures		🔊 fishdump (18).csv	6/20/2016 9:03 PM	Microsoft Excel C	2,351 KB	3
Videos		🔊 fishdump (17).csv	6/20/2016 8:08 PM	Microsoft Excel C	1,256 KB	3
		🔊 fishdump (16).csv	6/20/2016 8:07 PM	Microsoft Excel C	907 KB	3
Computer		📳 fishdump (15).csv	6/20/2016 8:06 PM	Microsoft Excel C	735 KB	3
🎍 Windows (C:)		🔊 fishdump (14).csv	6/20/2016 8:05 PM	Microsoft Excel C	2,305 KB	3
HP RECOVERY (D:)	*	🖬 anais site assigments (15).csv	6/16/2016 1:10 PM	Microsoft Excel C	89 KR	3
File name: fishdump (21).csv			 Text Files (*.prn) 	; <u>*.t</u> xt;*.csv)	

Select the "Import" button to begin the Wizard. Once Import has been selected, please make sure the "My data has headers" checkbox is checked and that "Delimited" is selected as is shown in the below image:

Text Import Wizard - Step 1 of 3	x
The Text Wizard has determined that your data is Delimited.	
If this is correct, choose Next, or choose the data type that best describes your data.	
Original data type	
Choose the file type that best describes your data: Delimited - Characters such as commas or tabs separate each field.	
Fixed width - Fields are aligned in columns with spaces between each field.	
Start import at row: 1 File origin: 437 : OEM United States	•
My data has headers.	
Preview of file C:\Users\Alex_D.ACCSP\Downloads\fishdump (21).csv.	
1 "State", "Wave", "Asn Date", "Ctrl7", "Type", "Species Code", "Common Name", "Di	<u> </u>
2 "VA", "3", "02-JUN-16", "4646279", "2", "169283", "ATLANTIC CROAKER", "1", "5", "" 3 "VA", "3", "02-JUN-16", "4646279", "3", "169283", "ATLANTIC CROAKER", "3", "13", "	
4 "VA", "3", "03-JUN-16", "4342305", "2", "169283", "ATLANTIC CROAKER", "3", "9", ""	_
	· ·
Cancel < Back <u>N</u> ext > <u>E</u> inis	n

This screen lets you set the delimiters your data contains. You can see how your text is affected in the preview below.
Delimiters
✓ Iab
Semicolon Treat consecutive delimiters as one
Comma
Other:
Data preview
Data Dreview
State Wave Asn Date Ctrl7 Type Species Code Common Name Disp Code N 🔺
VA 3 02-JUN-16 4646279 2 169283 ATLANTIC CROAKER 1 5
VA 3 02-JUN-16 4646279 B 169283 ATLANTIC CROAKER B 1
VA B 03-UUN-16 4647266 D 169283 ATLANTIC CROAKER B B
Cancel < <u>B</u> ack <u>N</u> ext > <u>F</u> inish

After clicking "Next" you will see the following screen:

Make sure that "Comma" is selected as the Delimiter and then select "Next". After this, users will see the following window:

Text I	mport Wizard	- Step 3 of 3				8	X
This :	screen lets you	i select each colu	imn and se	t the Data Format.			
Col	umn data form	nat					
0	<u>G</u> eneral						
۲	Text		all remai	ning values to text.	s to num	pers, date values to dat	es, and
0	Date: MDY	-		Ad	lvanced		
0	Do not import	t column (skip)					
	o o not <u>i</u> mpon	(ship)					
Dat	a <u>p</u> review						
Dat	a <u>p</u> review					1	
Dat	a preview	General	General	Text	General	General Genera	-
Dat <u>Ger</u> st	a <u>p</u> review nGeneral Gear Code	Ceneral County Code	General Site ID	Text ID Code	G neral I t ID	Seneral Genera Confirmed State (1
Dat Gen	a <u>p</u> review nGeneral Gear Code 01	Ceneral County Code 650	General Site ID 0939 0939	Text ID Code 1680820160602001	G neral I t ID 6 08 5 08	Seneral Genera Confirmed State (1 Co ^
Dat Ger st	a <u>p</u> review General Gear Code 01 01	Ceneral County Code 650 650 073	General Site ID 0939 0939 0439	Text ID Code 1680820160602001 1680820160602001 1651720160603003	G ineral I it ID 6 108 6 108 6 17	General Genera Confirmed State (L Co ^
Dat <u>Ge</u> st	a <u>p</u> review General Gear Code 01 01 01	Ceneral County Code 650 650 073 710	Seneral Site ID 0939 0939 0439 0949	Text ID Code 1680820160602001 1680820160602001 1661720160603003 1753120160603001	G ineral I it ID 6 108 6 108 6 117 7 31	General Genera Confirmed State (L Co
Dat	a <u>p</u> review Gear Code 01 01 01	General County Code 650 650 073 710	General Site ID 0939 0939 0939 0439 0949	Text ID Code 1680820160602001 1680820160602001 1661720160603003 1753120160603001	G neral I t ID 6 08 6 08 6 17 7 31	General Genera Confirmed State (L Co A V
Dat <u>Gen</u> st	a <u>p</u> review n <u>General</u> Gear Code 01 01 01 01	General County Code 650 650 073 710	General Site ID 0939 0939 0939 0439 0949	Text ID Code 1680820160602001 1680820160602001 1661720160603003 1753120160603001	2 neral I t ID 6 08 6 08 6 17 7 31	General Genera Confirmed State (
Dat St	a <u>p</u> review Gear Code 01 01 01 01	General County Code 650 650 073 710	General Site ID 0939 0939 0439 0949	Text ID Code 1680820160602001 1680820160602001 1661720160603003 1753120160603001 Cancel < Be	2 neral I it ID 6 108 6 108 6 17 7 31	General Genera Confirmed State (Next >	Co ^

Right click the <u>ID Code</u> column and select "Text" from the Column data format. Using this same method, it is possible to maintain leading zeroes in other columns (e.g., County Code) by selecting on that specific row and also selecting "Text" in the Column data format section.

ímport l	Data		8	23
Select I	now you want to view this data	in your	wor	kbook.
	Table			
4	PivotTable Report			
I 🕞	PivotChart			
	Only Create Connection			
Where	do you want to put the data?			
۲	Existing worksheet:			
	=\$A\$1	1		
0	<u>N</u> ew worksheet			
Add	l this data to the Data <u>M</u> odel			
Prope	erties OK		Can	cel

Select "Finish" and will see the following window:

Click "OK" and check the ID Code column to make sure that the intercept number is present (i.e., ending in 001 or 003 instead of 000).